

**OOWA Board of Trustees Meeting
December 17, 2024 – 10:00 a.m.
Pryor, Oklahoma**

A G E N D A

1. Consider approval of minutes for the October 29, 2024, meeting – Mick Webber.
2. CAO’s report – David Stewart.
3. Strategic Direction Reports – OOWA Directors
 - Workforce Development/Talent Acquisition – Scott Fry
 - Business Development/Community/The District – Sherry Alexander
 - Operations & Construction/Engineering – Jason Stutzman & Kevin Vanover
 - Financial Report – Stephanie Hammock
4. Consider approval of a second amendment to lease agreement with Drake Nelson, LLC, d/b/a Action Group Staffing for the term of January 1, 2025 through December 31, 2025 – Scott Fry.
5. Consider approval of water rates for the period of January 1 to June 30, 2025 – Jason Stutzman.
6. Consider approval of waste treatment rates for the period of January 1 to June 30, 2025 – Jason Stutzman.
7. Consider approval of a second amendment to Lease Agreement with Motion Industries, Inc. – Jason Stutzman.
8. Consider approval of an Engineering Contract with Holloway, Updike and Bellen, Inc. (HUB) for Engineering Services for Water Treatment Plant 1 Process Train Relocation Phase I– Jason Stutzman.
9. Consider ratification of a purchase order with Cook Consulting pursuant to 12 O.S. 130(B) for an emergency repair at WTP #1 to repair a 30” leak– Jason Stutzman.
10. Consider approval and authorization for Chairman or Vice Chairman and CAO to execute an Access Agreement with Broken Arrow Municipal Authority – Jason Stutzman.
11. Consider approval and authorization for CAO, with approval of General Counsel, to negotiate and execute a Distributed Energy Resource Agreement with Voltus, Inc. – Jason Stutzman.
12. Consider approval and authorization for Chairman or Vice Chairman and CAO, with approval of General Counsel, to execute a Lease Agreement with Fortis Construction, Inc., for a portion of Building 630 – Jason Stutzman.
13. Consider approval of increasing the budget for the fence replacement at Building 616 – Kevin Vanover.

Next Regular Scheduled Board Meeting is February 25, 2025

**OOWA Board of Trustees Meeting
December 17, 2024 – 10:00 a.m.
Pryor, Oklahoma**

14. Consider approval and authorization for Chairman or Vice Chairman and CAO, with approval of General Counsel, to execute an Access Agreement with Union Pacific Railroad for utility relocation – Kevin Vanover.
15. Consider approval and authorization for Chairman or Vice Chairman and CAO, with approval of General Counsel, to execute an Access Agreement with Fortis Construction, Inc. – Kevin Vanover.
16. Consider holding an Executive Session pursuant to 25 O.S. § 307 C.11 to confer on matters pertaining to economic development, pursuant to 25 O.S. §307B.1 to discuss personnel matters, and pursuant to 25 O.S. § 307B.4 for confidential communications with counsel regarding pending claim investigations.
17. Consider action on certain matters discussed in the Executive Session.
18. Consider approval and authorization for CAO, with approval of General Counsel, to negotiate a Temporary Construction and Utility Easement Agreement with Myall, LLC with execution by the Chairman or Vice Chairman and CAO – Kevin Vanover.
19. Consider approval and authorization for CAO, with approval of General Counsel, to negotiate a Utility Relocation Agreement with Myall, LLC with execution by Chairman or Vice Chairman and CAO – Kevin Vanover.
20. Consider approval and authorization for the Chairman or Vice Chairman and CAO, with approval of General Counsel, to negotiate and execute a Purchase and Sale Agreement with Neosho Grid, LLC – Jason Stutzman.
21. Consider approval of wage increase for salaried employees and other personnel matters – David Stewart.
22. Consider approval of CAO’s annual compensation package – Mick Webber.
23. Consider approval of CAO’s expense claims – Mick Webber.
24. New Business.

Next Regular Scheduled Board Meeting is February 25, 2025

**OOWA Board of Trustees Meeting
December 17, 2024 – 10:00 a.m.
Pryor, Oklahoma**

ZOOM MEETING INFORMATION:

**Topic: OOWA Board of Trustees Meeting
Time: December 17, 2024, 10:00 AM Central Time (US and Canada)**

Join Zoom Meeting

<https://us02web.zoom.us/j/85417011393?pwd=JJeI4LuwFogHkvFWNvFsadpveyMtL.1>

Meeting ID: 854 1701 1393

Passcode: MAIP

One tap mobile

+16694449171,,85417011393# US

+16699006833,,85417011393# US (San Jose)

Dial by your location

- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)

Meeting ID: 854 1701 1393

Find your local number: <https://us02web.zoom.us/j/85417011393?pwd=JJeI4LuwFogHkvFWNvFsadpveyMtL.1>

8578836.1

Next Regular Scheduled Board Meeting is February 25, 2025